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## Memo

TO: Staff

FROM: Rachel Tinney, Associate Executive Director

DATE: May 31, 2023

CC: Service Managers Karla Stanley, Director of Services Gail Anderson, Director of Services Greg Moe, A/Director of Services Amy Hardy, Director of Services Clara Young, Director of Finance and Administration Thelma Morris, Executive Director

**RE:** Revised Mamow Care Agreement

Attached please find a revised Mamow Care Agreement that will be implemented for use effective immediately.

Please shred all previous versions of blank Mamow Care Agreements and ensure that you are using the most current version. The revised agreement will be available on the shared Drive and Staff Portal. A copy will be sent to all communities.

Please contact your respective Service Manager if you have any questions or concerns.

Thank-you

Everyone Working Together to Raise Our Children